

**DEPARTMENT OF THE AIR FORCE**

**31ST FIGHTER WING (USAFE)**

MEMORANDUM FOR **(Unit Commander)**

FROM: **(Unit/Office Symbol of Requesting Individual)**

SUBJECT: Exception to Policy DEROS Extension/Curtailment

1. I am requesting a DEROS extension to my current DEROS of **\_\_\_\_\_\_\_\_\_\_**. Information below is as follows.

1. **Name:**
2. **SSN:**
3. **AFSC:**
4. **Unit/Office Symbol:**
5. **Current DEROS:**
6. **Requested DEROS:**
7. **DAS:**
8. **MAJCOM:**
9. **Justification (Please be specific):**

2. Any questions please contact me at **(duty phone)**.

**SIGNATURE BLOCK**

1st Ind, **(Unit Commander)**

MEMORANDUM FOR 31 FSS/FSMPD

Concur/Nonconcur

**COMMANDER’S SIGNATURE BLOCK**