**First MI Last Name, Rank, Branch of Service**

**Street Address**

**City, State Zip**

**Cell (555) 555-1234**

**Work (555) 555-4321**

**Email:**

**CAREER SUMMARY**

I am a dedicated, hardworking professional that learns fast and is always thinking outside the box. I have earned DG in all four military training courses that I have attended and strive to be the best day in and day out. I have retrained twice and hold a 7 level in all three of my AFSCs. I lead by example and hold myself and those around me to the highest standard possible; a true believer in the motto “there are no secrets to success. It is the result of preparation, hard work and learning from your mistakes”.

**DUTY HISTORY**

**2010-Present: Duty Title**, Base/Station, State (can be same location if you have held more than one duty title)

(Note this is your current position and should be in active voice and present tense)

Leads work center of three that creates, tracks, documents and maintains intelligence training and qualification for a 27 person flight. I created and implemented an internal intelligence training program from the ground up to meet new regulations and standards. Create training materials and conduct all intelligence qualification evaluations.

Coordinate closely with aircrew to ensure all mission system specific training mets the needs of pilots conducting combat missions. Ensure intelligence personnel and products enhance mission area awareness and effective mission execution.

**2007-2010: Duty Title**, Base/Station, State

Configured, maintained and upgraded over 90 intelligence systems to include Windows based servers, desktops, laptops and special use systems. Ensured systems configuration met the highest security parameters aiding in the security of the DoD Global Information Grid. Including three MAJCOM directed intelligence special purpose systems programs.

Spearheaded the development of the digital geospatial product library for the Fighter Wing; installed, configured and maintained over 14 terabytes of geospatial data which support over 3,000 customers base wide.

**2004-2007: Duty Title**, Base/Station, State

Supervised and trained eight person team that operated, troubleshot and maintained $9.8M in Theater Deployable Communications (TDC), Network Control Center (NCC) and cryptographic equipment; while maintaining continuous connectivity and a 99% system up time in support of contingencies worldwide.

Recognized as subject matter expert in network infrastructure and systems integration; assisted with the engineering of deployed networks, spanning the areas of systems integration and configuration, satellite downlink, encryption, decryption and distribution to users’ desktop systems.

**2002-2004: Duty Title**, Base/Station, State

Ran swing shift operations, for all locally stationed and transient aircraft. Ensured expeditious troubleshooting, and maintenance of aircraft fuel systems, supporting multiple contingency operations, from OIF/OEF to special short notice operations worldwide.

**2000-2002: Duty Title**, Base/Station, State

Honed my skills as an aircraft fuel systems specialist on the A-10 and F-16 aircraft. Quickly became a SME and leader; as a senior airman I was tasked with running the night shift and provided the authority to fulfill a 7 level role signing aircraft back into operational status, an ability normally reserved for NCOs.

**DEPLOYMENTS**

Denmark, Aalborg AB (NATO, Air Force Evaluation Team Member) 2006

Slovakia, Sliac AB (NATO, Air Force Evaluation Team Member) 2002

Saudi Arabia, Prince Sultan AB (Aircraft Fuel Systems Specialist) 2000-2001

**MILITARY EDUCATION**

Airman Leadership School (In Residence – Distinguished Graduate) 2003

Air Force Training Course (Train the Trainer) 2003

Community College of the Air Force, Electronic System Tech 1997-Present

**MILITARY TRAINING**

Information Assurance Level 2 2010

Network and systems administrator 2010

TBMCS-UL, PC-I3 SP10 Course (In Residence) 2009

Goodfellow AFB, Texas (USAF, Intelligence Operations Course - DG) 2006

Communications Infrastructure Technician Craftsman (In Residence - DG) 2006

Global Broadcast Service System (In Residence) 2005

Keesler AFB, Mississippi (USAF, Communications School - Distinguished Graduate) 2004

**AIR FORCE SPECIALTY CODES AWARDED**

1N071 - Intelligence Operations Craftsman 2007-Present

3C271 - Communications Infrastructure Craftsman 2004-2007

2A671 - Aircraft Fuel Systems Craftsman 1997-2004

**CIVILIAN EDUCATION & CERTIFICATIONS**

COMPTIA certified Security + 2010

University of Maryland

- Minor in Wireless Technologies (Credits completed) 2007

- B.S. in Computer Science (80 of 120 credits completed) 2004-Present

**LANGUAGE SKILLS**

French (Basic Conversational)

**PT SCORES**

Oct 2011 - 97.5**%**

Apr 2011 - 100%

Apr 2010 - 97.5%

Apr 2009 - 86.9%

Apr 2008 - 93.5%

**AWARDS**

2006 Air Force Commendation Medal

2004 Air Force Achievement Medal

2002 Air Force Achievement Medal