Example Recommendation for LOM-Air Force (DECOR-6)

PERSONAL DATA - PRIVACY ACT OF 1974
SUSPENSE: 29 SEP 96
AFELM DEF INTEL AG JI WASHINGTON CTY DC 20301-0000
REPLY TO
ATTN OF: CAREER ENHANCEMENTS
SUBJECT: RECOMMENDATION FOR DECORATION -
TO: AFELM DEF INTEL AG JI /DAH 3AF ATTN:
IF YOU SUBMIT A DECORATION RECOMMENDATION ON MSG SMITH JOHN E, RETURN THIS FORM, THE CITATION AND THE NARRATIVE BY 29SEP96. IF YOU DO NOT PLAN TO RECOMMEND A DECORATION, PLEASE COMPLETE ITEM 8, OBTAIN YOUR COMMANDER'S ENDORSEMENT AND RETURN THIS FORM TO US BY 30AUG96. IF YOU NEED ASSISTANCE, PLEASE REFER TO AFI 36-2803 OR CONTACT THE MPF CAREER ENHANCEMENTS
EXT: 767-5360
1 st END, AFELM DEF INTEL AG JI /DAH 3AF
DATE
TO: CAREER ENHANCEMENTS
1. I RECOMMEND AWARD OF:
A. DECORATION: B. CLUSTER C. INCLUSIVE DATES: D. HEROISM, OUTSTANDING ACHIEVEMENT, MERITORIOUS SERVICE E. RET, SEP, PCS, PCA, EXT TOUR, POSTHUMOUS ACH, HEROISM F. IF APPROVED, PRESENTATION DATE DESIRED: G. IF APPROVED, FORWARD AWARD ELEMENT TO:
11 MSS/DECORATIONS 20 LAVERNE DR APT. 1B BOLLING AFB, WASHINGTON D.C. 20332-5100
H. NEXT DUTY ASSIGNMENT OR FUTURE ADDRESS (RET OR SEP):
2. UNIT, STATION OF ASSIGNMENT AND GRADE AT TIME OF ACT, ACHIEVEMENT OR SERVICE (IF ITEM A, B OR C IS DIFFERENT, CORRECT IN ITEM D, E AND F):
A. AFELM DEF INTEL AG JI / D. B. WASHINGTON DC E. C. F.